

Minutes of 4th LOGGED-ON Partner Meeting held in Pozza di Fassa, Italy, 2nd – 6th May 2017

Project Meeting:

Three participants from the five partner schools attended the meeting.

- Tim Golding (NO)
- Joan Matteo Baldrich (ES)
- Debbie Rooney (IT)

The representatives Brian O'Donaghue (IR) and Richard Evans (UK) were absent.

Steve Molloy (External evaluator) joined the meeting on Thursday, as did Richard Evans who joined the meeting on Thursday using FaceTime. Ramona McCarthy (IR), Esther Fabre and Alejandro Hernandez (ES) also joined the Thursday meeting briefly to discuss the In-service training courses.

LTTA:

25 participants from the 5 partners attended the training course.

Monday 1st May 2017

Travel day. The Italian coordinator welcomed the delegates followed by a welcome dinner at the hotel.

Tuesday 2nd May 2017

The Italian School Director welcomed the group to Italy and Val di Fassa. There was a tour of the Artistic School and then the Linguistic and Scientific Sections.

After lunch there was a presentation of the updated Case Studies and LOGGED-ON films by all partners.

In the evening a traditional meal was held in



an agriculturism in the mountains.

Wednesday 3rd May 2017

The group broke into two parts for the Project Meeting and the LTTA course.

Project Meeting

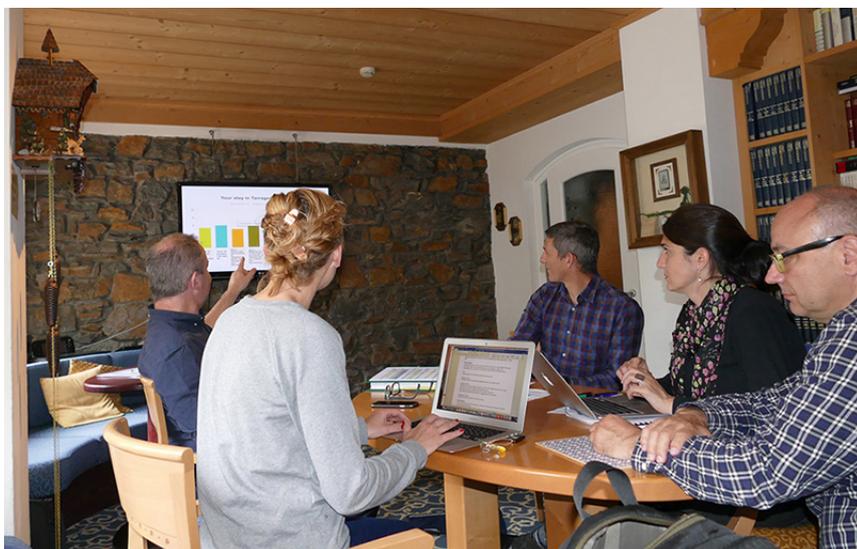
The programme for the Italian meeting was presented and discussed, including the cultural day on Saturday.

The LOGGED-ON public website was discussed briefly and it was decided to change the group photo for the Tarragona meeting.



The Norwegian coordinator presented the SurveyMonkey results for the Tarragona meeting. It was concluded that it had been a very positive meeting.

The progress of the project (including the Case studies) in the various institutions was discussed. Ways of training teaching staff in the pedagogical use of IT and accrediting the work done by teachers was compared across the schools.



The current situations of Internet access and staff ability and enthusiasm was discussed and compared across the institutions.

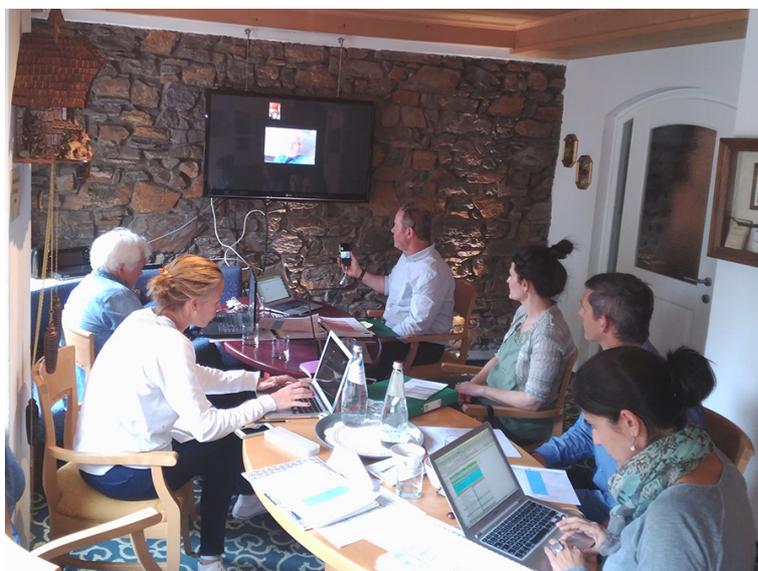
The State of Art summary was presented and approved.

Some photos were requested for the Case studies to enhance their presentation.

The Norwegian coordinator led a discussion on housekeeping. The interim report was approved by the Norwegian National Agency. The big challenge was identified as the time keeping for the various 'Intellectual Outputs', which include State of Art reports, Case Studies, Films, Resource Packs, ISTC and Handbook, publications and presentations.

Time sheets: The total days should mirror the number of hours/days specified on the individual time sheets. Within the area of 'Intellectual Outputs' the hours can be moved between all sections. There is no problem in exceeding the times allocated. The times can be also moved between countries if one takes over responsibility of an area from another country. All participants in the project – both

managers and teaching staff, must keep their timesheets up to date.



Figur 1 Richard Evans (UK) joined the meeting using FaceTime

A Google spread sheet was distributed to the partners to be updated bi-monthly with the number of working days spent on the project. This information will be in turn uploaded to the Mobility Tool by the project coordinator.

Participation: Each partner must continue to send 5 participants (or more) to the LTT in addition to the project manager.



Figur 2 Notebooks made by the students for the LTTA delegates

A proposal was made about a possible symposium topic of Internet safety in Ireland. A conference in Spain is to be run before the training course in April.

The Spanish team had some questions about multiplier events and training courses. Ireland will run the first In-service training course and symposium in October and Spain will host the International conference and the second training course. The Norwegian coordinator will clarify numbers and funding. The pricing of the courses may

be out of reach of schools that have not requested mobility funding in time. Some ways of attracting participants to the conferences were discussed, including prices and timings.

There was a short discussion about the complicated structure of applying for funding for the multiplying events.

For the meeting in Spain a rough timetable was proposed by the Spanish representatives with suggestions from the Norwegian coordinator. Ideas for a dynamic meeting were discussed including break away meetings and 'work café'. It was agreed that some aspects could be

presented in Spanish in order to attract local people. A brainstorming session followed on aspects of the meetings including value for money options. A number of options were discussed concerning guest speakers.

In the evening there was a pizza night at a local restaurant in Val di Fassa in true Italian style.

Thursday 4th May 2017

The project's external evaluator joined the meeting and gave an overview of his responsibilities and impressions of the projects progression.

Ramona McCarthy was presented as the Irish representative to discuss the In-service training course.

Some ideas for the Irish training course were considered including funding for guests given that residential events are funded separately. The coordinator had received information from the National Agency that a two-day course was the minimum that could be accepted.

Ramona presented the Irish first draft of the Ennis event including workshop 'shopping'. The different ways to decide who and what is presented were also discussed, and the way in which they are chosen.



Rooms at the Temple Gate hotel in Ennis were reserved, as was the cultural event dinner.

The LOGGED-ON course handbook was discussed in depth. The Norwegian coordinator presented a number of course handbooks used in previous projects. QR codes were discussed as a way of making the handbook digital. There was consensus that the handbook should be as digital as possible and connected closely to the LOGGED-ON website. The coordinator will contact the National Agency about the requirement of a paper version of the handbook.

After coffee a FaceTime call included Richard Evans in England in the discussions. The coordinator gave a recap of the progress of the meeting so far. Richard offered that he would look into options of the graphic design of the manual if needed. Richard had no further questions for the team and said that the English delegation had reported they were learning a great deal and enjoying the LTT course and Italian culture.

In terms of budgeting we discussed the numbers of local participants needed if we were unable to attract international participants to the courses in Ireland and Spain. The partners discussed

the problematics in organising speakers and interpreters. The Spanish team produced a comparison with some other partner schools in other projects.



We talked about the option of opening the invitation to 'Stakeholders' in the project including parents and students.

After lunch Ramona was brought up to date on the timesheets and allocated times for the possible audit. The coordinator clarified the differences between managers and teachers.

The External evaluator clarified the idea of 'Resource Packs' as being a set of resources that could be used around Europe to support the training and resource needs of teachers who are trying to implement the use of ITC in the classroom. As a result, all the things we produce, from the films to the State of the Art reports could be considered useful to others. Thus, the 'Resource Pack' will grow with the project. A possibility could be to translate the resources given that in Italy and Spain a problem with the fluency in English has been raised. The options of using double languages in Spain and Italy was approved, as it would open the resources up to a greater number of teachers.

There was a short discussion about Intellectual Output 6 and what needs to be produced of published articles (including the Final report, State of Art summary and synoptic overview of the Case Studies). These would be 6000-7000 words and publishable in English and other languages as appropriate. There are also a number of presentations and both print and web-based publications. Translation activities could be counted as part as the resource packs.

The coordinator mentioned recent dissemination activities since the previous meeting, and referred to the Google document used to record these disseminations. A new column for 'secondary dissemination' was added to the document at the request of the external evaluator and this needed to be filled out.

The future LTT courses were discussed. The Italian partner mentioned the idea of having more time to internalise the information gained during the courses and to incorporate some time out for the delegates. The Spanish partner mentioned that the five days maybe including travel days.

Dinner was held at the restaurant Peniola high up in the mountains and serving traditional Italian food from the region.

Friday 5th May 2017

The morning commenced with a summary of the project meeting so far where the action plans for the 5 partners were discussed and distributed. The coordinator mentioned that the project was on track although there were some aspects of the LTT courses that needed to be addressed. Some partners had difficulty in releasing staff to attend the courses and this caused an



unbalance between the partner institutions regarding funding. The coordinator will contact the National Agency regarding this matter. The number of participants needed to attend the Multiplying Events was also discussed, as the number of international delegates was low due to lack of funding. The coordinator will also mention this for the National agency asking if there was a limit of local delegates who could attend. The Norwegian co-ordinator also mentioned investigating the possibility of moving the second In-service training course and Conference back to Norway as in the initial proposal/application. This will also ease the preparation of the final LTT and enable the teams to see how the Norwegian partner utilises IT in the classroom. A final decision will be made before the end of May 2017.

The project team then joined the LTT delegates for a final summary of the week and distribution of the course attendance diplomas.

After lunch the delegates embarked on a walk in the mountains enjoying the beautiful nature of the area. Some of the delegates also managed to see an art exhibition two of the Italian team had in a local gallery.

The dinner that evening was held at Restaurant El Mas sett in the hills surrounding Moana it was a culinary experience of the Italian cuisine.

Saturday 6th May 2017

This day was reserved for a Cultural event where the delegates were bussed to the cultural town of Bolzano experiencing, amongst other things, the Otzi museum and old town.